

CABINETS SUPPLY GUIDE





CABINETS SUPPLY OVERVIEW

Locale Designs is a dealer of both Norelco Cabinets and Merit Kitchens. We are happy to supply these amazing high-quality brands for our full service design clients as well as a stand alone offering.

Step 1: Contact us to set up a meeting.

Step 2: We will meet you to discuss what you are needing for cabinetry whether you already have a specific plan or if you need us to help you develop one. During this meeting we will also take any required measurements, notes, and photos of the current space.

Step 3: We will develop drawings to ensure each cabinet is fitted into the space properly with the correct functionality and clearances.

Step 4: We will then arrange another meeting with you to select the finishes, door styles, and various other options to ensure your cabinetry mimics your vision for the space.

Step 5: Once we have all the details determined we can supply you with a price for your cabinets.

Step 6: Once you approve the estimate, we will develop a contract with every detail of your cabinet order laid out. Once you have signed and returned the contract, along with your 50% deposit to us, we will place the order for your cabinets.

Step 7: When your cabinets arrive, we will have them delivered to your house. One of our designers will be there to ensure they are placed where they need to go and free from freight damages.

Step 8: When we are ready to start installing we will meet with our amazing cabinet installer to review the details and he will work his magic to make everything come together!



Expectations

PAYMENTS

If architectural drawings with clear cabinet dimensions and requirements are supplied there will be no charge for a cabinetry price. If cabinetry design is required for the project, the drawings/design will be charged hourly at our regular rate of \$100/hour. Payment is due upon invoice via e-transfer or cheque.

Cabinetry supply payments are due at three different phases of the process.

- 50% of Total Cost Upon Order
- 40% of Total Cost Upon Cabinet arrival
- 10% of Total Cost Upon Substantial Completion

Payment is due upon invoice via e-transfer or cheque. Any warranty work will be addressed after final payment is received.

COMMUNICATION

Clear communication is extremely important for projects to run smoothly and ensure all team members remain on the same page.

We use EMAIL as our primary mode of communication. This allows us to document all communication and allow us to think effectively and then communicate concisely about design decisions.

We prefer phone calls to be scheduled so we can ensure that we can solely focus on the situation at hand. A simple email asking us to give you a call with a brief topic explanation is perfect! We prefer to use text for immediate issues and onsite "emergencies" only.

If you need to reach us outside of office hours, please email us and we will get back to you as soon as our time permits.